New Mexico Highlands University
Board of Regents Meeting
Margaret J. Kennedy Alumni Hall
NMHU Main Campus
Las Vegas, NM 87701
July 26, 2010 at 10:00 a.m.

1. Call to Order – Chairman Leveo V. Sanchez
2. Roll Call
3. Approval of Agenda for July 26, 2010
4. Approval of the Minutes from April 28, 2010, May 8, 2010, May 12, 2010, and July 13, 2010
5. Campus Master Plan Approval (Studio Insite) – Action Item
   a. Conceptual Design for National Avenue – Action Item
   b. Resolution for NMDOT Engineering Plans – Action Item
6. Consent Calendar – Action Items
   a. FY10 3rd Quarterly Budget Report
   b. Five Year Capital Outlay Plan
   c. FY12 Capital Outlay Request
   d. Space Utilization Eligibility Report
   e. Surplus Property Disposal
   f. Rates for Remodeled Rooms at Gregg and Arrott House
7. Academic & Student Affairs Committee Report – Regent Nancy R. Long
   a. Software-Driven Systems Design Master's Degree – Action Item
   b. Informational Items
8. Finance and Administration Committee Report – Regent Jesus López
   a. Parking Plan and Permits – Action Item
   b. Demolition of Ford Hall – Action Item
   c. Facilities Use Policies and Procedures – Action Item
   d. Informational Items
9. Naming of New Residence Hall and Student Union – Action Item
10. Faculty Senate Report – Dr. Maureen Romine
11. Staff Advisory Senate Report – Ms. Maxine Salas
12. Student Senate Report – Mr. Randall Brown
13. Graduate Student Senate Report – Mr. Simon Cao
14. Persons Wishing to Address the Board
15. President's Report – Dr. James Fries
    a. FY11/FY12 Budget
    b. Administrative Organization
    c. Other

16. Executive Session – (1) Limited personnel matters related to the hiring, promotion, demotion, dismissal, assignment, resignation, or investigation or consideration of complaints or charges against an employee; (2) bargaining strategy preliminary to collective bargaining; (3) threatened or pending litigation subject to the attorney-client privileges in which the University may become a participant; and(4) real estate acquisition or disposal. Pursuant to provisions of NMSA 1978, §10-15-1(H)(2)(5)(7)&(8)
17. President's Contract – Action Item
18. Adjournment

Note: A ground breaking ceremony for the Student Union Building will begin at 1:30 p.m. It will be followed immediately by a ribbon cutting ceremony at Felix Martinez, with refreshments and tours to follow.

New Mexico Highlands University
Board of Regents Meeting
July 26, 2010

The New Mexico Highlands University Board of Regents met on July 26, 2010 at the Margaret J. Kennedy Alumni Hall, on the New Mexico Highlands University main campus in Las Vegas, New Mexico. Chairman Sanchez called the meeting to order at 10:10 a.m.

Attendance
Board Members Present: Mr. Leveo V. Sanchez, Mr. Pete Aguilar, Ms. Nancy R. Long, Mr. Jesus L. López, and Mr. Gregory A. Rael.

Administrative Personnel Present: Dr. James Fries, President; Dr. Gilbert Rivera, Vice President for Academic Affairs, Dr. William Taylor, Vice President for Finance & Administration, and Ms. Judy Cordova-Romero, Vice President for Student Affairs.

Others Present: Dr. Maureen Romine, Faculty Senate Chair; and Ms. Carolina Garduño, Executive Administrative Assistant; and numerous other individuals in the audience, including faculty, staff, students, community representatives, and media. The Board meeting was broadcast live via instructional television video to the NMHU Farmington, Rio Rancho, Santa Fe, and Raton Centers, and over the KEDP Radio Station.

Approval of Meeting Agenda for July 26, 2010
Regent Rael moved to approve the July 26, 2010 agenda as presented. Regent Long seconded the motion. Voting in favor were: Chairman Sanchez, Regent Aguilar, Regent Long, and Regent Rael. Motion passed unanimously.

Approval of the Minutes from April 28, 2010, May 8, 2010, May 12, 2010 and July 13, 2010
Regent Long moved to approve the minutes from April 28, 2010, May 8, 2010, May 12, 2010 and July 13, 2010 as presented. Regent Aguilar seconded. Voting in favor of the motion were: Chairman Sanchez, Regent Aguilar, Regent Long, and Regent Rael. Motion passed unanimously.

Regent López joined the meeting at 10:15 a.m.

Campus Master Plan Approval (Studio Insite) – Action Item
President Fries introduced Dennis Rubba and Chris Geddes, Architects with Studio Insite and called on them to present the Campus Master Plan.

Mr. Geddes gave a PowerPoint presentation on the Campus Master Plan informing the Board that Studio Insite and the Master Planning Committee met with university and community members on several occasions, holding four public open forum meetings to discuss plans and solicit comments.

Regent Rael moved to approve the Campus Master Plan as presented. Regent Long seconded the motion. Voting in favor were: Chairman Sanchez, Regent Aguilar, Regent Long, Regent López, and Regent Rael. Motion passed unanimously.

Conceptual Design for National Avenue – Action Item
Resolution for NMDOT Engineering Plan – Action Item
Mr. Geddes stated that Studio Insite is recommending that eastbound traffic be one-way on National Avenue up to Donnelly Library making the campus more pedestrian friendly. Mr. Geddes informed the Board that visitor traffic would be guided by signage to the Felix Martinez lot through a new road just east of the Rodgers Administration Building, from that point on, National Avenue would become a one-way corridor with a round-about between the new Student Union Building and the Donnelly Library. Mr. Geddes indicated that a traffic study will be performed to determine the impact on traffic on National Avenue and university before implementation.

President Fries requested that the Conceptual Design for National Avenue and the following item, the Resolution for NMDOT Engineering Plan be tied as they are considered for Board approval. The NMDOT resolution, if approved, would bring ¾ of the financing into the development of engineering plans for the project.

Regent López moved the adoption and approval of the Conceptual Design for National Avenue and the resolution approving the co-op agreement with the NMDOT for the engineering plan of National Avenue **(Attachment A)** as presented. Regent Rael seconded the motion. Voting in favor were: Chairman Sanchez, Regent Aguilar, Regent Long, Regent López, and Regent Rael. Motion passed unanimously.

Consent Calendar – Action Item
Regent López stated that the entire consent calendar was considered and passed at the Finance & Administration Committee Meeting held on July 23, 2010.

FY10 3rd Quarterly Budget Report **(Attachment B)**
Five Year Capital Outlay Plan **(Attachment C)**
FY12 Capital Outlay Request **(Attachment D)**
Space Utilization Eligibility Report **(Attachment E)**
Surplus Property Disposal **(Attachment F)**
Rates for Remodeled Rooms at Gregg and Arrott House **(Attachment G)**

Regent López moved to approve the consent calendar as presented. Regent Long seconded the motion. Voting in favor were: Chairman Sanchez, Regent Aguilar, Regent Long, Regent López, and Regent Rael. Motion passed unanimously.

Academic & Student Affairs Committee Report – Regent Nancy Long
Software-Driven Systems Design Master's Degree – Action Item
Regent Long moved to approve the Software-Driven Systems Design Master's Degree **(Attachment H)** as presented. Regent López seconded the motion. Voting in favor were: Chairman Sanchez, Regent Aguilar, Regent Long, Regent López, and Regent Rael. Motion passed unanimously.

Vice President Gilbert Rivera and Vice President Judy Cordova-Romero summarized their written reports **(Attachment I & J).**

Finance and Administration Committee Report – Regent Jesus López
Parking Plan and Permits – Action Item
Regent López called on President Fries to present the parking plan. President Fries presented the parking design plan and informed the Board that all NMHU faculty staff and students will need to register their vehicles at the Campus Police Office in order to receive a parking permit. President Fries informed the Board the campus lots will be designated for each group. President Fries indicated that parking spaces in some of the lots will be assigned as visitor's parking.

Regent Aguilar asked if the university would be charging a parking fee. President Fries responded that the administration is currently not proposing parking fees.

Regent López moved to approve the Parking Plan and Permits as presented (**Attachment K**). Regent Rael seconded the motion. Voting in favor were: Chairman Sanchez, Regent Aguilar, Regent Long, Regent López, and Regent Rael. Motion passed unanimously.

Demolition of Ford Hall – Action Item
President Fries acknowledged that Ford Hall has served the university well and most recently housed some of the Student Affairs staff while the Felix Martinez Building was under renovation. As sited in the Campus Master Plan, the building does not have a long-term future at the university, therefore the administration is proposing that the building be demolished and that the space become one of the faculty/staff parking lots.

Regent López moved to approve the Demolition of Ford Hall as presented (**Attachment L**). Regent Long seconded the motion. Voting in favor were: Chairman Sanchez, Regent Aguilar, Regent Long, Regent López, and Regent Rael. Motion passed unanimously.

Facilities Use Policies and Procedures – Action Item
Regents López and Aguilar agreed the item should be tabled for further discussion and research.

Regent Lopez moved to table the Facilities Use Policies and Procedures item. Regent Long seconded the motion. Voting in favor were: Chairman Sanchez, Regent Aguilar, Regent Long, Regent López, and Regent Rael and the item was tabled.

Informational Items
President Fries announced that the Faculty Development Week is upcoming as is the first Staff Development Week.

Naming of New Residence Hall and Student Union – Action Item
Chairman Sanchez commented that that there are several community members that have contributed to the university and he invited individuals, groups and organizations to make recommendations for building naming at the next regular board meeting.

Regent López stated that is was a privilege to be a regent and have the opportunity to name buildings. Regents López noted that the Naming Policy was approved at the April 28, 2010 board meeting.

Regent López made possible naming suggestions such as Mattie Viles, Ken & Sue Crimmons, Frank Angel, and John Aragon.

President Fries informed the Board that the university will make the naming opportunity known to the public and campus community along with timelines for submissions and reasons why they feel their submission should be considered. President Fries indicated that the university would compile and do a preliminary screening of the naming submissions.

Regent López moved to approve the naming and screening procedure of the New Residence Hall and the Student Union Building. Regent Long seconded the motion. Voting in favor were: Chairman Sanchez, Regent Aguilar, Regent Long, Regent López, and Regent Rael. Motion passed unanimously.

Faculty Senate Report – Dr. Maureen Romine
Dr. Romine read her written report (**Attachment M**) and reminded the Board that the Faculty Senate does not meet during the summer semester.

Staff Advisory Senate – Ms. Maxine Salas
Vice President Cordova-Romero introduced Ms. Margaret Gonzales, Vice President for the Staff Advisory Senate. Ms. Gonzales informed the Board that the Staff Advisory Senate had provided a written report (**Attachment N**).

Student Senate Report – Mr. Randall Brown
Vice President Cordova-Romero informed the Board that Mr. Randall Brown, ASNMHU President was unable to attend the meeting and stated that Mr. Brown has been working hard to increase the ASNMHU's visibility on campus and in the community. Mr. Brown plans to meet with Las Vegas Mayor, Alfonso Ortiz, Jr.

Persons Wishing to Address the Board
Chairman Sanchez asked if anyone wanted to address the Board, no one came forward.

President's Report
FY11/FY12 Budget
President Fries reported that the state's revenues have fallen short of revenue projections upon which the FY11 budget was based. House Bill 2 included language that directed the executive to reduce allotments proportionally if revenues fell short of projections. The revenues have fallen short by approximately $151 million. The administration is anticipating that Highland's budget as well as the budgets of all the rest of state government will be reduced by 3.2%.

President Fries is hopeful that state revenues will begin to show improvement that could impact the FY12 budget but is aware that there are significant ARRA monies included in the FY11 budget that will not be there in FY12.

Administrative Organization

President Fries announced that Vice President Cordova-Romero is retiring and that her position will be advertised as Dean of Students rather than Vice President for Student Affairs, thus saving on administrative costs. Some of the duties that fall under the Vice President for Student Affairs will be shifted to the Vice President for Finance & and Administration and the Vice President for Academic Affairs.

Other
President Fries reported the following:

- The university applied for a number of low power radio stations nearly three years ago and was awarded licenses for radio stations in Raton, Clayton and a location near Farmington. The Foundation Office applied for and licensing was approved for one radio station in Romeroville.

- Senator Phil Griego and others in our delegation will be presenting a bill during the next legislative session to request funding for the Wrestling and Rodeo Programs rather than the university seeking RPSP requests for the programs.

President Fries recognized the leadership and commitment to our students that Vice President Cordova-Romero has given this university. She was initially the Dean of Students then advanced to Vice President of Student Affairs for many years now. President Fries commented that that position is one of the most rewarding and the most challenging positions on campus. President Fries noted that Vice President Cordova-Romero is the front line for students and she had done a tremendous job as part of the administration in both representing the student voice to the administration and to the Board and also in representing the needs and expectations of the university and it's Board to our students. President Fries shared that it has been a personal honor and privilege to have been able to work with her and wished her every success.

Vice President Cordova-Romero stated that she had been working at NMHU for eight years and they flew by. She indicated that it was nice to see some of the visions for the university come to light such as the new residence hall, the student union building and the remodeled dining hall. She wished the university well.

Executive Session – (1) Limited personnel matters related to the hiring, promotion, demotion, dismissal, assignment, resignation, or investigation or consideration of complaints or charges against an employee; (2) bargaining strategy preliminary to collective bargaining; (3) threatened or pending litigation subject to attorney-client privileges in which the University may become a participant; and (4) real estate acquisition or disposal. Pursuant to provisions of NMSA 1978, 10-15-1 (H)(2)(5)(7)&(8). Regent López moved to enter into executive session for the sole purpose of discussing the items listed. Regent Rael seconded. A roll call was taken and voting in favor were: Chairman Sanchez, Regent Aguilar, Regent Long, Regent López, and Regent Rael. Motion carried and the Board went into executive session at 12:35 p.m.

Regent López moved to come out of executive session into open session and stated that only those items specified under the executive session item were discussed and that no action was

taken. Regents present confirmed. Regent Aguilar seconded the motion. A roll call was taken and voting in favor of coming out of executive session into regular session were: Chairman Sanchez, Regent Aguilar, Regent Long, Regent López, and Regent Rael. Motion carried unanimously and the meeting was called back to order at 1:43 p.m.

President's Contract – Action Item
Regent Long moved to approve the President's current contract and extend the contract for three years from the expiration date which is at the end of December 2010. Regent López seconded the motion. Voting in favor were: Chairman Sanchez, Regent Aguilar, Regent Long, Regent López, and Regent Rael. Motion passed unanimously.

President Fries thanked the Board for the leadership they have given the university and for this continued opportunity to serve the university as its President. President Fries stated that this is a great school, it has a rich long history, we have had challenges over the years and still have challenges but he feels that the university has made dramatic strides on numerous fronts and looks forward to being part of continuing that forward momentum.

Adjournment
Regent López moved to adjourn. Regent Aguilar seconded the motion. Motion carried and the meeting adjourned at 1:50 p.m.

Chairman
NMHU Board of Regents

Secretary/Treasurer
NMHU Board of Regents